



Bus Driver Application



***Our Values:
Care and Respect, Teamwork, Open and Honest, Accountable***

Introduction

Thank you for applying for a Bus Driver position with the Dyson Group of Companies (Dysons).

This application pack forms part of Dysons overall employment program. Please read the following information carefully and then provide the details requested so we can evaluate and process your application quickly and effectively.

Company Overview

Dysons commenced in 1952 in the northern suburbs of Melbourne, and it has since developed to be one of Melbourne's largest operators.

Dysons is a proud family company with Metropolitan and Regional Depots in Victoria and New South Wales. We provide a vast range of passenger services including Route services, VLine, Charter, School bus runs for both Private and Government.

Requirements

Licencing- As a Bus Driver, you need to be able to hold / or obtain a Heavy Vehicle licence (minimum of Medium Rigid), a Drivers Authority and a Working with Children Check.

OHS – As a 'Bus Safety Worker' [as defined by the Bus Safety Act 2009 (Vic)] Bus Drivers have a direct responsibility to contribute to achievement of the required standards of an accredited bus operator by managing the risks associated with the provision of bus services.

Personal Presentation - Drivers must have a high level of personal hygiene and be well groomed.

Frequently and Regularly - Sit for extended periods (while driving a bus) and be able to meet the physical inherent requirements to drive a bus safely and meet the physical demands of rostered hours.

Occasionally - Required to stand, walk, climb or balance. Be able to load and unload luggage and lift items above head height and deploy the wheelchair ramps.

Mental Fitness - The ability to concentrate and focus for extended periods in a noisy environment (while driving a bus). Remain calm in heavy traffic conditions or if challenged by passenger behaviour. Read and understand shift boards /instructions, rosters and maps

Aptitude - Have excellent interpersonal and people skills with the ability to relate to passengers, providing high levels of customer service whilst understanding and complying with the road rules, regulations and company policies and procedures

Applying for a Driving position at Dysons

Please complete this application form and post, email or bring into a depot (along with any support documents) to:

Post to:
Careers
Dyson Group of Companies
121 McKimmies Road
BUNDOORA VIC 3083

Email to:
careers@dysongroup.com.au

Depot drop off:
Between 8.30 – 5pm Mon-Fri

If short listed, you will be contacted to attend an interview and on road driving assessment. Please allow up to 2 hours as you may also be invited to complete an online safety assessment on the day.

Self-Assessment

This self-assessment forms part of Dysons formal application and employment process. It is aimed at helping you determine whether you have the necessary qualifications, capabilities and qualities required to be a professional bus driver.

Please take your time and go through the self-assessment and application form carefully and honestly before deciding to lodge your application.

Mandatory – must have's	No	Yes	Details
A current Medium Rigid (MR), Heavy Rigid (HR) or Heavy Combination (HC) licence	<input type="checkbox"/>	<input type="checkbox"/>	
A Drivers' Accreditation (DA) for VIC employees, PUB for NSW employees or DA for SA employees	<input type="checkbox"/>	<input type="checkbox"/>	
Have or are prepared to obtain a Working with Children Check	<input type="checkbox"/>	<input type="checkbox"/>	
Provide a current Statement of Demerit Points from the respective Roads Authority	<input type="checkbox"/>	<input type="checkbox"/>	
Australian citizenship, permanent residency status or hold a visa that allows you to work in Australia	<input type="checkbox"/>	<input type="checkbox"/>	
Be prepared to undergo a company medical assessment (at the company's expense) this includes providing a urine sample for drug testing and undertaking a physical assessment	<input type="checkbox"/>	<input type="checkbox"/>	
Weigh between 50kg and 125kg (to meet manufacturer's safe operating limits)	<input type="checkbox"/>	<input type="checkbox"/>	
Able to provide reliable work references and current contact numbers to allow the company to check your previous work history	<input type="checkbox"/>	<input type="checkbox"/>	
I am able to	No	Yes	Details
Undertake shift work – mornings, afternoons, evenings and weekends	<input type="checkbox"/>	<input type="checkbox"/>	
Work on some public holidays	<input type="checkbox"/>	<input type="checkbox"/>	
Participate in paid training provided by the company	<input type="checkbox"/>	<input type="checkbox"/>	
Be reliable and on time for work	<input type="checkbox"/>	<input type="checkbox"/>	
Present myself for work at all times in a clean, neat and tidy manner	<input type="checkbox"/>	<input type="checkbox"/>	
Wear a company supplied uniform	<input type="checkbox"/>	<input type="checkbox"/>	
Communicate well with passengers, peers and supervisors	<input type="checkbox"/>	<input type="checkbox"/>	
Demonstrate I have good written and verbal skills	<input type="checkbox"/>	<input type="checkbox"/>	
Assist / work on rail/tram replacement, school bus runs, etc	<input type="checkbox"/>	<input type="checkbox"/>	
Undertake additional work / overtime	<input type="checkbox"/>	<input type="checkbox"/>	
Work in accordance with company procedure's	<input type="checkbox"/>	<input type="checkbox"/>	

EMPLOYMENT APPLICATION FORM

Date of Application:

PERSONAL DETAILS

Full Name:

Date of Birth: (Optional)

Place of Birth: Australia

Other (please provide details)

Gender: Male Female Transgender Non-binary Prefer not to respond

Immigration Status: Working Visa

Resident

Australian Citizen

* Documented proof of your right to work in Australia must be provided before an offer of employment can be made

Residential Address:

Contact Details:

Home Phone:

Email:

Mobile:

Other:

TYPE OF DRIVING ROLE APPLYING FOR

Route Services /Rail

School Bus

Charter / Tours / V/Line

Other

Full Time

Part Time

Casual

DRIVER LICENCE DETAILS

Licence Details

Heavy Vehicle Licence

Drivers Authority

Working with Children Check

Snow Licence

DIVERSITY INFORMATION

Dysons is an equal opportunity employer and we are committed to building an inclusive workplace that is welcoming to people of all backgrounds. Please note that providing a response to this section is voluntary. All information collected will be de-identified and used for reporting purposes only.

Aboriginal or Torres Strait Islander

Migrant, Refugee, Asylum Seeker

Long Term Unemployed

Workers in transition

Single Parent

Disability

PREVIOUS DRIVING EXPERIENCE

Have you driven any of the following in the last 5 years?

ROUTE BUSES No Yes – if yes, for how long? years

SCHOOL BUSES No Yes – if yes, for how long? years

CHARTER BUSES No Yes – if yes, for how long? years

VLINE BUSES No Yes – if yes, for how long? years

CONVICTIONS Are you able to provide a copy of your current driving history record? No Yes

ACCIDENTS Have you been involved in any vehicle accidents in the last 5 years? No Yes

If yes – please provide brief description.

EMPLOYMENT HISTORY

Please provide details of employment for the last 10 years starting with the most recent employer.

NAME of EMPLOYER	COMMENCED	FINISHED	POSITION HELD	REASON FOR LEAVING
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REFERENCES

NAME

NUMBER

COMPANY

TITLE

I give permission for these people to be contacted by a Dysons representative

No Yes

HEALTH SAFETY & WELLNESS

It is very important that Dysons has a thorough understanding of your health and wellbeing to determine whether you are able to perform the inherent requirements of the position of Bus Driver safely.

You are required to disclose all of your pre-existing injuries and diseases that you are aware of that could be affected by the nature of your proposed employment as a Bus Driver. Should you fail to disclose, provide incomplete information, or make false and misleading disclosure about a pre-existing injury or disease, you may not be entitled to receive workers compensation in the event that your condition deteriorates, recurs or is aggravated, accelerated or exacerbated through the course of your work at Dysons.

WELLNESS

Are you aware of any pre-existing injuries or diseases that could be affected by the nature of your proposed employment as a Bus Driver?

No Yes If yes, please provide details

Should you progress through the recruitment process, you will be required to undergo a pre-employment medical examination.

COMPENSATION

Have you ever received or are you currently receiving any Workers Compensation for any injury or disease?

No Yes

If you have answered Yes, please complete the following:

Date of injury or illness:

Employer at the Time:

Period of injury or illness:

Injury Details:

DECLARATION

I hereby declare;

- A. That the answers to the above questions are, to the best of my knowledge, true and correct.
- B. That I agree to undergo any medical examination (at the expense of the company) as may be requested by Dysons, whether before or after employment has commenced.
- C. I fully understand that if any information I provide throughout the entire recruitment process, including my answers to any of the questions contained in this application form are misleading, or I do not disclose a condition or restriction that inhibits me from meeting the full requirements of the position of a bus driver, that Dysons will consider it to be repudiation of the contract of employment resulting from this application, for which termination of employment will be justified.

Applicants
Name:

Applicants
Signature:

Date: